



POLICY: Programming Policy

APPROVED/REVIEWED: October 21, 2019

*West Chester Public Library provides all community members equal access to information, ideas, and knowledge through books, programs, and other resources to support lifelong learning.*

In support of West Chester Public Library's (Library) mission statement, the Library offers a wide variety of programming for the educational and cultural enrichment of its customers. These programs range from lectures and performances for larger audiences to hands-on classes for small groups.

In order to provide the requisite attention to all attendees, attendance at some programs is limited and registration is required. These programs will be clearly marked on promotional materials as "registration required." Registration can be done through our website, in person, or over the phone.

Each program will begin at the advertised time. If there are interested customers of the appropriate age present in the library when a program starts, they may be given the space of anyone who has registered but not arrived.

Due to the popularity of our programs, we ask patrons who cannot attend a program for which they are registered to contact the Library, either via phone or email, with as much notice as possible so that we can make their space available to those on the program waiting list.